



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

PROPOSED OPERABLE WALL PARTITION AT AVR (CABHA)

Purchase Request No. 2023-06-1470
Approved Budget for the Contract: ₱ 300,000.00


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement for **Proposed Operable Wall Partition at AVR (CABHA)** to apply the sum of **Three Hundred Thousand Pesos Only (₱ 300,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Proposed Operable Wall Partition at AVR

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


Samuel T. Sacopla
Head, Procurement office *2023*
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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 Lucban, Quezon

REQUEST FOR QUOTATION

Office/End-User:	CABHA	Date:	
COMPANY NAME:		PR No.:	2023-06-1470
ADDRESS :		TIN No.:	
TEL. NO./FAX NO. :			

Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than _____ of _____ in the return envelope attached herewith to the Procurement office.

- TERMS and CONDITIONS
1. All entries must be typewritten or legibility written.
 2. Delivery period within _____ upon conforme of the approved Purchase Order (P.O). Administrative penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for Supplies & Materials; (1) one year for Equipment from date of acceptance by the end-user.
 4. Price validity shall be for a period of sixty (60) calendar days.
 5. Suppliers required to submit updated documents yearly such as G-EPSS Resgistration, Certificate of Tax, Mayor's Permit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quotation.
 6. Bidders shall submit complete specifications showing products certification, if applicable.
 7. Please indicate the brand for each items being offered.
 8. The Approved budget ceiling for this procurement is PHP 300,000.00.

SAMUEL T. SACOPLA
 Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
	1	lot	Proposed Operable Wall Partition at AVR		

Source of Fund:	Warranty:
Delivery Period:	Price Validity:

After having carefully read & accepted your General Conditions, We quote you on the item(s) at prices noted above. If the space provided on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.

Printed Name/Signature/Date

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 Planning and Development Office
 Lucban , Quezon

College of Administration, Business, Hospitality
 & Accountancy
RECEIVED
 Date/Time: 05-17-23
 By: [Signature] 4:36 PM

PROJECT TITLE : Proposed Operable Partition at Audio Visual Room
PROJECT LOCATION : SLSU - Main, Lucban Quezon
OWNER : SLSU-CABHA
MODE OF IMPLEMENTATION : By Contract
ABC : Php 300,000.00
PROJECT DURATION : 5 calendar days
PROJECT BRIEF DESCRIPTION : Proposed Operable Partition at CABHA AVR

SUMMARY

ITEM	DESCRIPTION	COST OF MATERIALS	COST OF LABOR AND EQUIPMENT	TOTAL
I	For the purchase, delivery and installation of Operable wall partition Full frosted glass with 100mm Aluminum frame powdercoated with adjustable railing tubular / roller track / roller guide and header. (As per attached drawings)			
II				
III				
TOTAL PROJECT COST Php				

TOTAL PROJECT COST IN WORDS : _____

[Handwritten signature]

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PROJECT TITLE: Proposed Operable Wall Partition at AVR
PROJECT LOCATION: SLSU Main, CABHA Bldg
OWNER: Southern Luzon State University
PROJECT DURATION: 5 Calendar days
SUBJECT: Scope of Works

SCOPE OF WORKS

I. GENERAL WORKS

Mobilization/Demobilization

- Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of temporary field offices, and other necessary general facilities for the Contractor's operations at the site; premiums paid for performance and payment bonds, including co-insurance and re-insurance agreements as applicable.
- Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not required or included in the contract from the site; including the disassembly, removal and the site cleanup of temporary offices and other facilities assembled on the site.
- Safety and Health programs shall include all required PPEs for all personnel, proper scaffoldings and all other required items required by safety officer/s. Also includes in this item is the required safety protocols and requirements during this pandemic and all necessary activities to stop the spread of COVID-19 virus.

II. DEMOLITION WORKS

- Necessary clearing of unsuitable materials.
- Partial Demolition of ceiling for the installation of roller guide and necessary support for the Operable wall partition.
- All other works necessary prior to the construction of the project.

III. OPERABLE WALL PARTITION

- The contractor shall provide all materials necessary for the supply and installation of operable wall partition as specified in the drawing plans and specifications.
- The contractor will present roller guide details and adjustable roller track for approval of the assign Project Engineer / Architect.

Note: The Infrastructure of the University strictly adhere with the policy and mandates of gender and development (CHED Memo No. 1 series 2015)



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PROJECT TITLE: Proposed Operable Wall Partition at AVR
PROJECT LOCATION: SLSU Main, CABHA Bldg
OWNER: Southern Luzon State University
PROJECT DURATION: 5 Calendar days
SUBJECT: Scope of Works

SPECIFICATIONS OF MATERIALS AND FINISHES

GENERAL

- All applicable provisions of the different divisions of the Specifications for each work shall apply for all items cited in this schedule.
- Discrepancy arising from this section of the Contract Documents must be brought to the attention of the owner or representative Architect/Engineer whose decision shall be final.
- Materials deemed necessary to complete the works but not specifically mentioned in the Specification, Working Drawings or in the Contract Document shall be supplied and installed or applied in a workmanlike manner at prescribed or appropriate locations following the Standard practice of Civil Engineering, National Building Code of the Philippines and Construction Procedures.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark, and the like shall be strictly followed.
- The Contractor shall coordinate the work with the Project Management Office to expedite the implementation of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as maybe approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or the Representative.

I. GENERAL WORKS

Mobilization / Demobilization

- Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of the temporary field offices and other necessary general facilities for the Contractor's operations at the site; premiums paid for the performance and payment bonds, including co-insurance and re-insurance agreements as applicable.
- Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not required or included in the contract from the site; including the disassemble, removal and the site cleanup of temporary offices and other facilities assembled on the site specifically for this contract.

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Construction Safety and Health Program

- This item includes provision of the safety gadgets (belt, goggles, hard hat, working uniform and safety shoes) for all workers on the hard hat area.

II. DEMOLITION WORKS

- This specification is to be read in conjunction with the Conditions of the Contract, Scope of work and drawings. Where works are ordered to be performed by the Contractor, but are not specified in the Specification, the Contractor, must carry them out with full diligence and expedience as are expected for works of the nature.
- As prior to the construction of the project, necessary clearing and grading shall be alone done by the contractor.
- Demolition of the concrete, dismantling and chipping f concrete shall be executed prior to the construction of the project.
- All unsuitable materials shall be hauled by the contractor to approved dumping sites.
- The extent of the work to be demolished and / or altered as indicated on the drawings.
- The contractor shall examine the drawings, existing works and site so as to satisfy himself as to the true nature and extend of the work to be pulled down, altered, etc.
- The Contractor shall investigate and ascertain sufficient information about the structures to be demolished and effect on surrounding works, prior to commencement of works.


III. CEILING WORKS

- Materials used for framing shall be in good quality unless specified
- All framework shall be coated with good quality materials
- The surface should be rubbed down dry to the satisfaction unless approved by the Project Architect / Engineer

Prepared by:


IMELDA B. VILLAFLOR
Asst. Planning Engineer

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Dir.-Planning and Development

Approved by:


DORACIE B. ZOLETA-NANTES, PHD
University President

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Southern Luzon State University
Planning and Development office
Lucban, Quezon

GENERAL WORKS

1. Supply, fabrication, installation and construction of materials.
2. Supply of skilled manpower and equipment to finish the works.
3. The contractor is responsible for the contractor-owned tools and equipment at all times.
4. The contractor is responsible for the scaffolding and necessary tools need in the project.
5. All works to be completed is in accordance with current practices
6. All works to be completed is in accordance with the design and specification.
7. The contractor is responsible for disposal/transfers of waste/demolished materials into the proper location.
8. The contractor shall submit a sample material; it is subject to evaluation against owner specification or standard specification.
9. Some materials are subjected for testing and approval prior to installation.
10. The contractor should implement this project. The University strictly adheres with the policies And mandates of Gender and Development (GAD-CHED Memo No.1 series 2015).
11. The contractor is responsible to secure building permit for the construction of the project and obtain occupancy permit after completing the project as part of turn over to the University (SLSU). If needed.
12. Responsible to include and submit the PERT-CPM of the whole Construction Project as part of the bid document that will serve as banish accomplishment. If needed.
13. Cleaning of the area.
14. SLSU shall provide the monitoring engineer for the supervision of the project.
15. The contractor shall ensure that no damage of any kind is done to the university during the execution of the work. In case of any damage done by the contractor the same shall to be rectified or compensated by the Contractor at his own cost and time.
16. It shall be clearly understood that all the above works together with all incidental works to complete the works whether mentioned or not shall be deemed to have been included in the Scope of Works.
17. All works to be completed within 5 calendar days.

Prepared by:



IMELDA B. VILLAFLOR
Asst. Planning Engineer

Recommending approval:

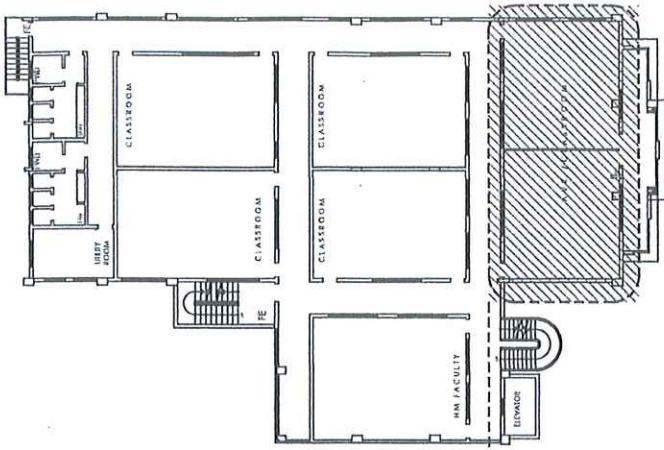


ENGR. MELVIN A. MAKIPAGAY
Dir.-Planning and Development

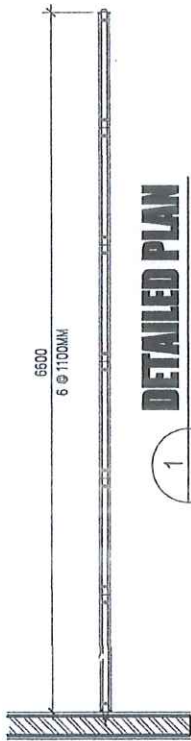
Approved by:



DORACIE B. ZOLETA-NANTES, PHD
University President

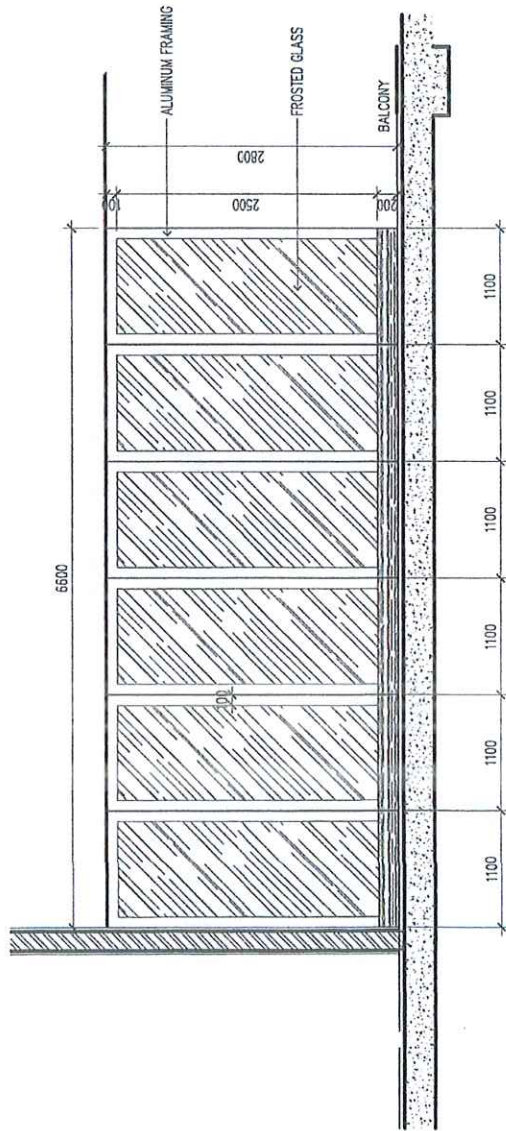


CABHA BUILDING - 4TH LEVEL




1 DETAILED PLAN

SCALE 1:50



2 ELEVATION

SCALE 1:50

 CIVIL / STRUCTURAL ENGINEER	PROJECT TITLE	REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO.
	PROPOSED AVR OPERABLE WALL PARTITION CABHA BUILDING ADDRESS: SLM CAMPUS, LUGANAN, QUEZON	PLANNING ENGINEER II IMELDA B. VILLALOBOR DATE: 05/05/2024	ENGR. MELVIN A. MOKIPAGAY DIRECTOR, PLANNING AND DESIGN	DORACIEB ZOLITA-NANTES, PHD UNIVERSITY PRESIDENT	SHEET CONTENTS: OPERABLE WALL PLAN & ELEVATION